



## Mount Pleasant Education Foundation, Inc.

P.O. Box 184 | Thornwood, New York 10594

[www.mtpef.org](http://www.mtpef.org)

To all Educators in the Mount Pleasant Central School District,

The Board of Directors of the Mt. Pleasant Education Foundation (the "Foundation") is thrilled to announce that we are accepting grant requests from the teachers of the District. Below is a brief description of the application and review process. We are excited to see what new and ingenious tools the District's educators will ask for this year. We look forward to working with the District's teachers to enhance the educational experience of every student in the community.

### **Grant Request Process:**

Grant applications are submitted to the Foundation and are reviewed by its voting members. The Foundation is looking for grant requests that will enhance 21<sup>st</sup> century learning. Grant applicants must follow the guidelines listed below and receive an approval signature from their school principal. Requests must also meet the District's educational policies and goals. If approved, the applicant will be notified, and the application will be forwarded to the District's Board of Education for acceptance. Once accepted, the Foundation Board will provide the funds to the District for use as described in the approved application. This year we ask that the Grant recipients promise to send us pictures of their grants in action.

### **General Grant Application Guidelines:**

1. Applications are to be made for a one-time grant without recurring charges for which the Foundation Board could be responsible; however, the Board of Education can continue funding your request should they desire (this should be clearly stated).
2. Applications should enhance teaching practices and strengthen student development, health and learning through innovative strategies.
3. An application's merit will be largely judged by the scope of its effect; therefore an estimate on how many students the project will target should be provided.
4. An application's aggregate costs must be accurate and include any potential increase in price.
5. The intent is to fund programs and items that are not customarily funded by normal tax revenues, state or federal assistance. Please note the Foundation Board will not pay for teams to attend competitions or for students/staff to attend conferences--these are examples for which the District Board or the parents are responsible.
6. The Building Administrator, i.e., Principal, must sign off on your application.

Also, we are no longer accepting requests for computer hardware devices (laptops, Chromebooks or iPads) for core learning applications or basic access to the internet. Only for innovative applications, initiatives or in conjunction with peripheral equipment that requires a dedicated computer device.

### **Deadlines & Submissions:**

Applications may be submitted by e-mail to [mtpef.org@gmail.com](mailto:mtpef.org@gmail.com) .

Applications must be received by **March 1, 2024**. Applications will not be considered unless complete, including the necessary signatures, when submitted to the Foundation. We expect to announce the grant results at our Spring Bash on Friday, April 12, 2024. Any questions regarding the grant process should be e-mailed to [mtpef.org@gmail.com](mailto:mtpef.org@gmail.com)

**Grant Application Format:**

When you submit your grant application, please include the information below.

1. Eligible Applicant's Information:
  - a. Name of Applicant and Position
  - b. Name of School and Department
  - c. Telephone
  - d. E-mail address
2. Description and Purpose of the Request:
3. Features and Objectives:
4. Timetable (start, implementation and completion):
5. Breakdown of Costs:

Signatures: \_\_\_\_\_  
Eligible Applicant

\_\_\_\_\_  
Building Administrator

\_\_\_\_\_  
Dr. Giarrizzo

Sincerely,  
Board of Directors of the Mt. Pleasant Education Foundation, Inc.